



Policy Advisor – Cambridge Ahead

Cambridge Ahead is a business and academic member organisation that exists to be a catalyst for the success of Cambridge and quality of life across the city region.

Representing 46 of the most influential organisations in the Cambridge region and working closely with Central and Local Government, Cambridge Ahead led the production of the Cambridgeshire and Peterborough Independent Economic Review (CPIER) and is now committed to supporting the implementation of the 27 recommendations made by Dame Kate Barker and the Commission.

Cambridge Ahead is leading on the following activities:

- Creating a Quality of Life Framework to guide future growth decision-making at the local level, and ensure elements like natural capital are well planned for
- Evidence and analysis to shape upcoming local and strategic spatial planning – such as the Greater Cambridge Local Plan
- Research into the provision and quality of career guidance in secondary schools
- Exploration of solutions to overcome the energy and water growth challenges faced locally
- Advising the Cambridgeshire and Peterborough Combined Authority and Greater Cambridgeshire Partnership on the delivery of the Cambridge Autonomous Metro (CAM)
- Developing new affordable housing policy and products that meet the needs of the city worker demographics that the Cambridge economy is dependent upon

A new role is now being created to bring policy research, analysis and advice capacity to the Cambridge Ahead team – working across the wide-ranging local growth agenda.

Working with the Director of Policy and Programmes, this role will involve desktop work as well as active engagement with Cambridge Ahead member organisations and local stakeholders.

Key Responsibilities:

- Undertaking research and applying critical analysis to a variety of topics
- Contributing policy thinking and drafting material for Cambridge Ahead project group activities
- Developing responses to statutory consultations and submissions to Government
- Engaging with a wide range of stakeholders to understand business and academia attitudes towards key policy agendas, and supporting Cambridge Ahead to respond
- Working with Cambridge Ahead Member organisations to offer expertise in understanding Government policy-making processes



Details:

This is a full-time role, although part-time arrangements will be considered if necessary. Competitive salary offered.

For an informal discussion about the role please contact:

Dan Thorp, Director of Policy and Programmes – Cambridge Ahead

dan@cambridgeahead.co.uk / 07866 846292

To express your interest in the role please send your CV and a supporting statement to the above email address by 5pm Friday 14 February.



Job Description

Role Title:	Policy Advisor		
Company:	Cambridge Ahead	Location:	The Bradfield Centre, Cambridge Science Park, Cambridge,
Role Reports to	Director of Policy and Programmes		

Purpose

The primary function of this position is to provide policy advice that will support Cambridge Ahead to influence local and national decision-making, particularly focussing on implementing the recommendations within the Cambridgeshire and Peterborough Independent Economic Review. The Policy Advisor will work across priority projects, conducting research and developing policy proposals. The Policy Advisor will also support the Director to engage with CA Members and key local stakeholders to support the objectives of the organisation.

Main Duties and Responsibilities

- Undertaking research and applying critical analysis to a variety of topics
- Contributing policy thinking and drafting material for Cambridge Ahead project group activities
- Developing responses to statutory consultations and submissions to Government
- Engaging with a wide range of stakeholders to understand business and academia attitudes towards key policy agendas, and supporting Cambridge Ahead to respond
- Working with Cambridge Ahead Member organisations to offer expertise in understanding Government policy-making processes

Skills and attributes

- Excellent communication skills, both written and verbal
- A solid understanding or commitment to learn about local growth policy
- Ability to analyse and interpret complex information
- Ability to develop creative solutions and proposals to achieve policy aims
- Track record of building and brokering strong relationships with stakeholders within and outside own organisation



- Politically astute

Personal Specifications

- A high level of enthusiasm and motivation and an ability to multi-task, can work well under pressure and deliver to time and cost
- Ability to deliver information appropriately to various audiences and individuals, ensuring the delivery is sympathetic to the needs of each group/individual and the ability to gain their confidence
- Supports and solicits input from project team members and ensures others promises are kept regarding delivery
- Can work independently as well as part of a closely-knit team

Knowledge

- Bachelor Degree level